

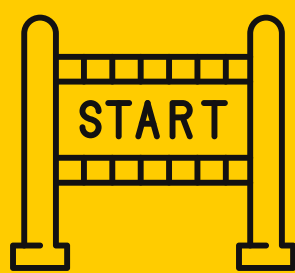


STARTING YOUR BUSINESS

Business Tips & Tricks for Forming Your New Business

STARTING A BUSINESS

Registration with the Texas Secretary of State

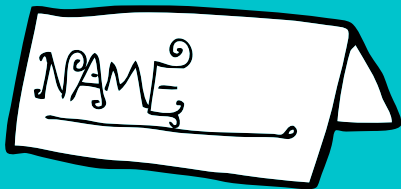


When starting a new business, you will need to select a business structure (i.e., Sole Proprietorship, General Partnership, Corporation, LLC, LP, or LLP).

Once you have decided what business structure you want to use, you will want to register your new company with the Texas Secretary of State. You can visit their website at <https://www.sos.state.tx.us/>.

NAMING YOUR BUSINESS

Search for Available Names



Make sure you check name filings via the Texas Secretary of State's website. If another business is registered with the same or similar name, the Texas SOS will likely not allow you to use that name and will "kick back" the registration.

Also be sure to check with the USPTO to see if anyone else has trademarked your business name.

It is also a good idea to search for your proposed business name online (i.e., websites and social media).

SELECTING A REGISTERED AGENT

What is a "Registered Agent"?



A registered agent is an individual Texas resident or a domestic entity, or a foreign entity that has qualified or registered to transact business in Texas who is responsible for receiving and forwarding service of process or official notices addressed to an entity (e.g., a lawsuit).

An entity's registered office must be a physical address in Texas where the registered agent can be personally served with process during business hours. It cannot solely be the address of a mailbox service or telephone answering service.

FILING FOR YOUR EIN

How to Register for an EIN



After you receive the Certificate of Formation from the Texas SOS, you should be ready to claim your Employer Identification Number. Head over to the IRS.gov website to check your availability and register for your EIN.

Note: You will need an EIN in order to set up your business bank account.

FOR MORE INFORMATION ABOUT BUSINESS LEGAL SERVICES, LEARN MORE AT WWW.DAICLAW.COM!